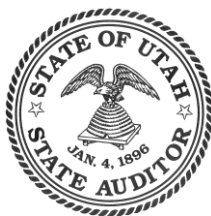


STATE OF UTAH
OFFICE OF THE STATE AUDITOR



INTERN/JUNIOR STAFF AUDITOR JOB DESCRIPTION

Job Description – Intern/Junior Staff Auditor

Are you interested in making a difference in impacting how Utah tax dollars are spent? Then come join the Office of the State Auditor located on the beautiful Utah State Capitol Complex. Our office combines excellent career and skill development and strong total compensation with meaningful contributions to society. Our internship program is designed for motivated university students who want to learn and grow, and we promise to help you develop the skills necessary to become a successful auditor.

What you will do

As an intern, you will have the opportunity to collaborate with our diverse and seasoned team of professionals. You will practice hands-on auditing techniques, including mass data analysis and communication skills, as you develop your team building, interpersonal, and analytical skills.

Qualifications

- Pursuing a Bachelor's Degree in Accounting or related field (ideal participant is a Junior or Senior)
- Ability to multitask in a team setting
- Excellent interpersonal and communication skills
- Strong academic performance (minimum 3.2 major GPA and 3.2 overall GPA)
- US Citizens, Permanent Residents, or US National
- Must be able to pass required background check

Dates

Choose an internship period that works best with your school schedule—with opportunities to work full- or part-time during Fall 2020:

- January 6 – April 26, 2020
- January 6 – August 14, 2020
- January 6 – December 13, 2020
- May 11 – August 14, 2020
- May 11 – December 13, 2020

Compensation

\$20.00/hour | This is a time-limited position with no benefits

Office Culture

From promoting good governance to meaningful public service, with training, flexible work schedules, and many opportunities in between, our office takes pride in its culture. You will work with skilled professionals and gain the traits necessary to becoming a successful auditor.

Hiring Practices

The Office of the State Auditor is an equal opportunity employer. Hiring is done without regard to race, color, religion, national origin, sex, sexual orientation, gender identity, age, or disability. In compliance with the Americans with Disabilities Act, the Office of the State Auditor provides reasonable accommodation to individuals with disabilities. For accommodation information or if you need an accommodation to complete the application process, contact the Office of the State Auditor at 801-538-1025. The Office of the State Auditor participates in E-Verify, and a background check is required.

About the Office of the State Auditor

We provide Utah taxpayers and government officials with an independent assessment of financial operation, statutory compliance, and performance management for state and local government.

Specific activities of the Office include performing financial audits, conducting federal funds compliance audits, providing local government oversight, conducting agency and program performance audits, performing fraud and compliance audits, and operating the State Auditor Hotline for citizens to report suspected financial issues or improprieties. These capabilities strengthen Utah State Government and help taxpayers have confidence in the integrity of Utah's government agencies.

The State Auditor is a Constitutional Officer of the State of Utah, elected directly by the state's citizens every 4 years. The role of the State Auditor is authorized in Article VII, Section 15 of the Utah Constitution.

[Learn more about the Office of the State Auditor](#) and read recently released audits impacting Utah [here](#).